



**Fall Board Meeting Minutes
November 6, 2014
Southeast Christian Church, Room ED 230-240**

Opening Comments:

The fall board meeting of Christian Pharmacists Fellowship International Board of Directors was called to order at 8:35 AM on November 6, 2014 by President Fred Eckel in room ED 240 of Southeast Christian Church in Louisville, KY.

Jeff Copeland led devotions using the theme of “Fellowship of CPFI”. He focused on Acts 2:42, noting “those holding a common relationship while ultimately glorifying God.” As examples, he cited spreading the Gospel, prayer, support of one another, celebration, encouragement, praise, and service. The challenge is “How do we increase the fellowship in CPFI?”

Roll call of members present:

Ron Herman (Executive Director), Fred Eckel (President), Sue Hussar (Vice President), Susan Lutz (Secretary), Greg Carlson (Treasurer), Jeff Copeland, John Cowley, Herb Hames, Michael Merrick, and Nena Lindrose (Administrative Director.) Daniel Wilson and Lisa Sims joined by phone as able. Keith Allhands and Don Belt were present as guests.

Board Discussion—Ethics:

Fred reviewed history leading to this discussion, and the charge to examine the CMDA ethics statements for approval to allow the CPFI representatives to speak for the combined groups. No feedback was received to that charge, given at the June board meeting. Members have historically been asked to acknowledge the CPFI statement of faith when joining/ renewing their membership. In the future, decisions on ethics may become more difficult, for example the topic of civil disobedience. We will need to become bolder in our stances.

At the June board meeting, a number of the CMDA ethics statements were approved with only minor wording changes. Ron Herman then met with Gene Rudd and Dave Stevens (CMDA), and was encouraged to review and adopt as ours those statements, with a link to the CMDA ethics statements, with references, on their website. These were then to be noted as “adopted by CPFI Board of Directors” and dated.

Further review was completed by the Ethics review committee and changes recommended for discussion. (see submitted proposed changes from committee).

1. Abortion: M/S/C (Herman/Hames/common consent) to adopt the statement as modified by committee. This will become a second statement in the “conscience clause” section on the website.
2. Alternative/Complementary Therapy: M/S (Cowley/Carlson) to change “physicians, dentists, pharmacists” to Christian health professionals. After discussion, the chair recommended referral back to the ethics committee for further review of some further areas. Lisa Sims volunteered to assist in this review.
3. Beginning of Human Life: M/S/C (Hussar/Carlson/common consent) to approve the CMDA statement with an editorial correction on footnotes 7/8 due to duplication.
4. Beginning of Human Life Addendum No.1: M/S/C (Copeland/Herman/common consent) to approve in principle. The committee is asked to make changes where appropriate (changing “CMDA understands” to “we”) in various areas.

5. Biblical Model for Medical Ethics: M/S/C (Hames/Merrick/common consent) to change to “health care professionals ethics”.
6. Conflicts of Interest: M/S/C (Greanias/Merrick/comment consent) to modify to “health care professionals” and “health care”, replacing specific mentions of physicians, dentists, pharmacists, and specific practices of medicine, dentistry, pharmacy.
7. Euthanasia: M/S/C (Herman/Greanias/common consent) to change to “health professionals”. (see #6 above)
8. Genetic information: M/S/C (Lutz/Hames/common consent) to change to “health professionals.” (see #6 above)
9. Health Care Delivery: M/S/C (Hussar/Hames/common consent) to change to “health care professionals.” (see #6 above)
10. Health Care Education: M/S/C (Herman/Copeland/common consent) to change, under the subheading of “Healthcare Trainees”, to change “Medical, dental, and pharmacy students” to “health professional students”. Motion also included changing, under the subheading “Healthcare Educators”, to “training of students and residents” from “medical, dental, and pharmacy students.”
11. Right of Conscience: After discussion, it was decided to request the Ethics Committee to integrate the CPFI “right of conscience” statement into the CMDA statement for approval by the board.
12. Malpractice: M/S/C (Cowley/Carlson/common consent) to delete sentence #1 and to change later references to “medicine, dentistry, pharmacy” to “health care” (paragraph 3).
13. Christian Response to Adverse Outcomes: M/S/C (Herman/Wilson/common consent) to change sentence #1 to “adverse outcomes may arise.” Add footnote indicating that errors may imply pharmacy as part of medical. Change title to “A Christian Response to Adverse Outcomes”.
14. Pain Management: M/S/C (Hussar/Merrick/common consent) Change second and last paragraph reference to physicians, dentists, pharmacists to “health care providers”.
15. Physician-Assisted Suicide: M/S/C (Greanias/Merrick/common consent) Change title to “Assisted Suicide.” Change first sentence to read “health care providers”. Change last sentence to “We oppose assisted suicide in any form.” (approved by CPFI).
16. Sharing Faith in Practice: M/S/C (Copeland/Herman/common consent) Replace “physicians, dentists, and pharmacists” with “health care providers” where appropriate.
17. Suicide: M/S/C (Cowley/Merrick/common consent) Replace “physicians, dentists, and pharmacists” with “health care providers” in first paragraph. Last sentence: begin with “We...”advocate.

The Ethics committee will be asked to review any other suggestions for revisions as well. Ron will provide information to the committee (Dan, Gene, Dave) and note that a link to CMDA website will also be provided for the revision.

Board Discussion—Financials:

- Treasurer Greg Carlson reported that there is no budget to approve at this time. It will be emailed for approval at a later date.
- Efforts to keep moving expenses (to Bristol) to a minimum were successful.
- Greg encouraged the board of directors in joining CMDA to take advantage of the excellent resources they have available.
- A discussion was held regarding the percentage of CPFI revenues that come from membership dues vs. CMDA percentages. It was noted that from a percentage standpoint, CPFI depends much more heavily on dues income. There is a need to create increased funds in some way, but it has not been necessary to use the reserves in 2014.
- M/S/C (Hames/Carlson) to investigate and implement opportunities for automatic renewal of membership if members so choose. Nena reported that CMDA was doing this and Ron was directed to work on setting this up in MemberClicks. The option of lifetime membership was suggested as a topic for future discussion.

Board discussion—Membership

- Vice President Sue Hussar reported on her membership drive efforts. (see report as printed.)
- She encouraged more directors to participate in calling past members for renewals and to learn why they may not be renewing.
- At present, CMDA offers “free” student membership, but this is under review. No discussion regarding this was done.

Board discussion—Administrative Director

(Report as printed.) Nena shared some of her experiences of the move to Bristol.

Board Discussion—Minutes

M/S/C (Hussar/Merrick) to approve the minutes of June 2014 Board of Directors meeting.

Board Discussion—Pharmacy prints

- Brief discussion was held concerning the disposition of pharmacy prints provided by Shelley Schleisser at the June 2014 conference. The prints were offered as a possible fund raiser for CPFI. No decision was reached.
- Discussion resumed during Fundraising committee report later in meeting.

Board Discussion—2016 Annual meeting location

- Herb Hames, chair of the annual meeting committee, reported that no decision or contract has yet been signed for 2016.
 - Discussion. Austin Greanias reported that the students appreciated the opportunity to have a joint meeting with the professional attendees and their desire to continue CPFI meetings in a Christian atmosphere for the future.
 - Herb and his committee (Keith Allhands) will check with Springmaid and BonClarcken for their availability in 2016 and 2017. Fred asked her to check with Springmaid and Nena will check with Glen Eyrie for 2016 and 2017 respectively. We discussed using Bonclarcken as a backup.
- Nena was requested to work with CMDA to begin discussions on a joint meeting with CMDA for the future. It was noted that they frequently meet at Ridgecrest (near Asheville, NC).

Board Discussion—Christianity and Pharmacy Journal

- Discussion centered on concerns of:
 - 1) maintaining a sustainable publication into the future;
 - 2) the need for a committed and involved editor;
 - 3) a timely (regularly scheduled) publication.
- Suggestions were offered for including regular columns (i.e. student news, Dan Hussar’s Pharmacist Activist, drug information).
- Susan volunteered to try and visit with the current editor, Tim Welty, in Des Moines to see if he can provide some insight on how to improve the process and find out if he wants to continue as editor.

Board Discussion—New board structure

- Discussion was held on the impact of the new, smaller structure of the board of directors for the future (six members plus officers.)

- Members are encouraged to seek nominees to represent a balance of gender, age, and geographic location. Ideas and criteria are needed for encouraging a well balanced group of nominees as the board moves to complete the transition.
- It was also deemed important that the nominees have had some degree of active involvement with CPFI prior to running for office.
- The continuing resolution presented and approved at the June 2013 annual meeting details the process which is continuing to fully implement the 2013 ByLaws changes.
- M/S/C (Lutz/Merrick) to accept nominations for the board not later than 30 days prior to the annual meeting.

Board Discussion--Silent auction

- Following what was labeled a success at the 2014 annual conference, a silent auction will again be held in 2015 at BonClarcken.
- A decision will be made by email vote regarding the designation of proceeds from the 2015 auction.

Board Discussion--Disposal of CPFI furniture

- Several pieces of furniture are available for sale as the offices have moved to Bristol.
- M/S/C (Cowley/Greanias) to donate the proceeds from selling the furniture to CPFI.
- Notify Ron by 12/1/14 if interested.

Board Discussion--Fund Raising Committee

- There was discussion on ideas for long range fundraising.
- The fund raising committee will pursue suggestions, which included
 - ministry partners' gifts,
 - printing note stationery,
 - selling matted prints of the artwork provided by Shelley Schleisser (CPFI has the copyright privilege to use them).
- Everyone was encouraged to consider best ways to assure the survival of CPFI for the future.

Board Discussion--National Student Council

- Austin Greanias, student director/representative, provided an update on student activities.
- He indicated positive response to having active regional directors.
- Spring regional meetings are being planned.

Closing comments--

Assignments were made for staffing the CPFI booth during the Global Missions Health Conference meeting for the next 2 days.

There being no further business, John Cowley offered the closing prayer.
The meeting was adjourned by Fred Eckel at 2:05PM

Respectfully and prayerfully submitted,
Susan Lutz, Secretary